

# **DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE MEETING**

## **July 19, 2016**

The Dodge County UW-Extension Education Committee met on Tuesday, July 19, 2016 at 8:30 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

**CALL TO ORDER:** Chairman Behl called Meeting to order at 8:30 a.m. with the following members present: Allen Behl, Richard Bennett, Ed Nelson; Larry Bischoff and Annette Thompson were absent.

**Also, present:** Jeff Hoffman, Community Development Educator and Co-Department Head, Marie Witzel, 4-H Youth Development Agent and Co-Department Head and Caitlin Richardson, Nutrition Coordinator.

**APPROVAL OF MINUTES:** Motion by Nelson, seconded by Bennett to approve minutes for Tuesday, May 17, 2016. Motions carried.

**APPROVAL OF AGENDA AND ALLOW THE CHAIRMAN TO GO OUT OF ORDER AS NEEDED TO EFFICIENTLY CONDUCT THE MEETING:** Motion by Nelson, seconded by Bennett to approve agenda and for Chairman to go out of order. Motion carried.

### **COMMITTEE MEMBER REPORTS:**

Nelson reported on the WACEC conference he attended in Wausau on June 20-21, 2016. It was more of a "learning session" regarding the upcoming changes and committees that are being held for the UW-Extension. There are currently 17 committees with 7-9 people on each of them and stated that the restructuring is going to take time. Hoffman added that that 9 of the 17 committees are up and running currently. Kottke also added that he is a part of the 4-H Program Area Committee and they met last Thursday and will continue to meet every Thursday into September. Three specific areas that they are focused on are "Needs Assessment", "Gap Assessment" and "Future Assessment". Has a target date of completion by July 2017 with the possibility of the end of 2017 for completion.

Nelson also stated that in regards to the WACEC meeting/conference – there is never enough individuals that attend to make a complete Quorum. A lot of counties don't send representatives.

Nelson also attended the 4-H Family Picnic. Said it was a great program, the kids did a great job and participation was really good. A lot of 'volunteer' years going on - "great job"!

Behl also reported on the WACEC conference he attended in Wausau on June 20-21, 2016. He started out meeting with the State Board Meeting and went into the 'hotel logistics' discussion with attending WACEC when the meeting starts at 9am regarding future meetings and start times. Behl also toured the Dairy Learning Center.

**APPROVAL OF PER DIEMS:** Motion by Bennett, seconded by Nelson to approve the regular meeting per diems for July 19, 2016 and also the PER DIEM for Nelson and Behl for their mileage and meeting at WACEC conference on June 20-21, 2016.

**REVIEW OF BILLS** Review of the UW-Extension revenues and expenses.

## **DEPARTMENT BUSINESS:**

- a. Reviewed UW-Extension Revenues and Expenses for May 2016 and June 2016.
- b. Inform the Committee about Special ICC meeting on July 27<sup>th</sup>
  1. Hoffman reported and invited all Committee members to attend Special ICC meeting on July 27<sup>th</sup>. Behl and Hoffman will sit down and come up with questions ahead of time that the committee would like to address at the meeting.
- c. Discussion and consideration for appropriation of un-budgeted revenue for
  1. BU 6801 Department Head Stipend
  2. BU 6812 Child CareHoffman explained that the attached forms are the "Intra-Dept Fund Transfer Form" and that both Family Living and Hoffman's Dept Chair expenses were not part of the budget.
- d. Review, discussion and consideration for the Wisconsin Nutrition Education Program, WNEP county contract.
  - i. Motion by Nelson, seconded by Bennett to approve the WNEP county contract for the 2017 fiscal year. Motions carried.

## **EDUCATORS' REPORTS:**

Witzel: Witzel talked about the different camps and trips that 4-H members have been participating in this year. She explained what they are learning, where they are going and who helps fund the trips. She also shared the leaders helped support the Haiti 4-H Conference following a presentation at their leaders meeting. They also are increasing funds for youth and adult leadership programs in their 2016-17 budget. The endowment fund is also planning to offer a scholarship for a 4-H member this year.

Raasch: Olivia informed the committee about the projects she's been organizing and working on. She discussed the success of the July 8<sup>th</sup> and 15<sup>th</sup> Wild Wacky Weekdays Day Camps, and talked about the activities that were done at the camp. She also spoke about the up-coming Kids, Cops, & Canines Safety Day Camp, and described the presentations that would take place during it.

Hoffman: Hoffman shared information on the nEXT GEN process and workgroups. He talked about work schedules for the staff missing from the meeting and briefly discussed the 2017 budget process.

Richardson: Richardson discussed current education involvements as well as planned education events for the WNEP 2017 year. Information on what WNEP is and does was provided to committee along with the past impacts the program made on the county.

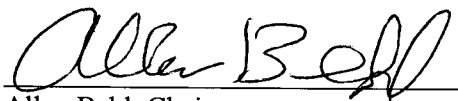
**COMMUNICATION:** None

**NEXT MEETING DATE:** The next regularly scheduled Extension Committee meeting, August 16, 2016 at 8:30 a.m. at the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin.

**ADJOURNMENT:** There being no further business to come before this committee, the meeting was adjourned by the order of the Chairman at 9:55 a.m.

Respectfully submitted,

  
Richard Bennett, Secretary

  
Allen Behl, Chairman